



The Certified Mine Safety Professional Certification Board

PO Box 772, Jasper, GA 30143; 706-253-3675; fax: 706-253-2678; info@ismsp.com

CERTIFIED MINE SAFETY PROFESSIONAL (C MSP) Program

Procedures and Requirements

General Criteria:

1. To qualify to sit for the CMSP professional examination you must be actively engaged in a mine safety position, (i.e., manager, coordinator, trainer, inspector, officer, etc.). Membership in The International Society of Mine Safety Professionals is not required to qualify as a CMSP. However, participation in organizations such as ISMSP may assist in keeping your continuing education requirements current as well as offering extensive networking opportunities.
2. CMSP are internationally recognized professional designations. In preparing for the examination you will find it advantageous to have a good understanding of international mining laws, rules, and regulations.
3. Candidates for the CMSP designation must have a minimum of ten (10) years of mining experience, two of which must have been in mine safety per paragraph 1 above.
 - a. A baccalaureate degree in Safety Engineering, Industrial Safety or Industrial Hygiene from a recognized college or university may be substituted for three (3) years of mine safety experience.
 - b. A baccalaureate degree in Mine Engineering, Metallurgy, Geology or other mine related disciplines (approved by the Membership Committee) may be substituted for two (2) years of mining experience or one (1) year of direct safety experience.
 - c. Non-mining related baccalaureate degrees may be substituted for one (1) year of mining experience or one (1) year of safety experience.

*Please note: All graduate and undergraduate degrees are given the same level of credit in substitution for actual working safety experience. Peoples' lives and company welfare depend upon the decision of the mine safety professional. Our experience has been: **there is no substitute for experience.***

HOW TO APPLY:

1. Complete the accompanying Application for Certified Mine Safety Professional. The Certified Mine Safety Professional Certification Board will review the application to determine eligibility for examination. Notification will be communicated to you promptly.
2. If a candidate qualifies to sit for the CMSP Examination, the fee will be \$500.
3. The examination will take approximately eight hours to complete. It is an objective test consisting of 200 questions. Should you fail the examination, you will have one year under this application to retake it. After one year you must submit a new application.
4. Preparation courses for the CMSP examination are available. Contact the ISMSP office for information on time and location of current courses¹.

1 You are not required to enroll in any CMSP Preparation Course as a condition for taking the examination, nor is completion of any such course a guarantee of passing.

Membership in The International Society of Mine Safety Professionals is not a requirement to be a Certified Mine Safety Professional. However, among the many benefits of membership, you can receive credit toward your CMSP recertification fee.

Please continue to examination application



The Certified *Mine Safety Professional Certification Board*

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Certified Mine Safety Professional Examination Application Form

A. APPLICANT PERSONAL DATA

Last Name		First Name		Middle Name/Initial		BIRTH DATE
U.S. Address	Street Address (Home)	Apt.	Box No.	City	State (U.S.)	Zip Code
Outside U.S.	Street Address (Home)	Province (if applicable)		Country		Postal Code
Home Phone (Area Code/No)	Work Phone (Area Code/No)	FAX (Area Code/No)		PHONE NUMBERS: For countries outside U.S., please include country and city codes.		
EMAIL ADDRESS		Type of Mine: Coal, Metal, Non-Metal, Sand & Gravel				

B. COLLEGE EDUCATION (If you are seeking credit toward certification, you must enclose a certified transcript.)

College or University (Name, City, State, Country)	Dates Attended		Number of Academic Years Completed	Course of Study or Major	Degree Earned	Transcript (Check One)
	From Mo/Yr	To Mo/Yr				
						<input type="checkbox"/> Enclosed <input type="checkbox"/> School sending <input type="checkbox"/> Not sending any
						<input type="checkbox"/> Enclosed <input type="checkbox"/> School sending <input type="checkbox"/> Not sending any

C. SUMMARY OF PROFESSIONAL SAFETY EXPERIENCE

(You must complete an Experience Form for each position listed.)

	POSITION (Most recent position first)	EMPLOYER	START DATE (Mo/Yr)	END DATE (Mo/Yr)	MONTHS IN POSITION
1.					
2.					
3.					
4.					
5.					

D. PROFESSIONAL REFERENCES (List persons who are providing a Reference Form.)

	PROFESSIONAL RELATIONSHIP	REFERENCE NAME	TITLE	PERIOD COVERED
1.				
2.				
3.				

E. CURRENT LICENSE, REGISTRATIONS, & CERTIFICATIONS (Check all that apply. Attach copy for credit.)

<input type="checkbox"/> CIH	<input type="checkbox"/> PE	<input type="checkbox"/> NEBOSH	<input type="checkbox"/> OHST	<input type="checkbox"/> CSP	<input type="checkbox"/> ASP
<input type="checkbox"/> CHP	<input type="checkbox"/> CRSP	<input type="checkbox"/> SISO	<input type="checkbox"/> CHST	<input type="checkbox"/> OTHER	

F. PROFESSIONAL SOCIETY MEMBERSHIPS (Check all current memberships.)

<input type="checkbox"/> ISMSP	<input type="checkbox"/> ASSE	<input type="checkbox"/> HPS	<input type="checkbox"/> SFPE	<input type="checkbox"/> IIE	<input type="checkbox"/> AIHA
<input type="checkbox"/> ACGIH	<input type="checkbox"/> NSMS	<input type="checkbox"/> SSSO	<input type="checkbox"/> NSC	<input type="checkbox"/> HFS	<input type="checkbox"/> OTHER

G. PRIMARY SAFETY SPECIALTY (Check the one safety specialty that best describes your overall qualifications.)

<input type="checkbox"/> Mine Safety/Loss Control	<input type="checkbox"/> Industrial Hygiene	<input type="checkbox"/> Radiation Safety	<input type="checkbox"/> General Safety
<input type="checkbox"/> Transportation Safety	<input type="checkbox"/> Product Safety	<input type="checkbox"/> Fire Protection	<input type="checkbox"/> System Safety
<input type="checkbox"/> Construction Safety	<input type="checkbox"/> Environmental	<input type="checkbox"/> Process Safety	<input type="checkbox"/> OTHER

H. VALIDATION (Be sure to sign and date your application, or it cannot be processed. Your signature means you agree with the following statements.)

1. Have you ever been convicted of a criminal offense? (If YES, explain fully on separate sheet.)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Have you ever had a professional registration or certification denied, suspended, or revoked other than for lack of minimum qualification or failure of examination? (If YES, explain fully on separate sheet.)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. I certify that the statements above (including any attachments submitted) are accurate to the best of my knowledge. I hereby authorize the Society to verify any information submitted. I understand that any falsification of information in this application (or attachments) may be cause for rejection or withdrawal of certification.		
I further agree to hold the International Society of Mine Safety Professionals harmless from any and all liability in the event this application is rejected on the basis of information furnished by me or third persons that would, in the judgment of the Society, make me ineligible for certification.		
Although every effort will be made to keep my application confidential, I understand that the International Society of Mine Safety Professionals is under no obligation to keep confidential any statements, material, information, etc., that I submit.		
I further agree to adhere to the Society's Code of Professional Conduct and to meet the requirements for Continuance of Certification, if I am certified.		
Date _____	Applicant Signature (in ink) _____	

I. APPLICATION PAYMENT INFORMATION (The application fee is not refundable.)

EXAMINATION FEE PAID BY		CREDIT CARD AUTHORIZATION	
<input type="checkbox"/> Check or Money Order (U.S. Dollars only) Make checks payable to CMSPCB	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express	Credit Card Number _____	Expiration Date _____
		Amount \$ _____	Date _____
		Signature _____	

PROFESSIONAL SAFETY EXPERIENCE FORM

Applicants for the Certified Mine Safety Professional Examination are required to complete the experience qualification forms for all professional safety experience regardless of previous certifications, licenses or educational status. **It is necessary to submit a form for each employer listed in Section C Summary of Professional Safety Experience.**

Please copy this page as many times as necessary to complete the application.

Name:	_____	_____	_____
	Last	First	Middle
Name of Organization:	_____		
Work Address:	_____	_____	_____
	Street Address		Suite Number
	_____	_____	_____
	City	State/Province	Country
			Zip Code
Dates of Employment:	_____	_____	
	Start Date	End Date	

Name of Supervisor:	_____		
Title of Supervisor:	_____		
Work Phone:	_____	Fax:	_____
Email:	_____		

Work Description

Provide a concise, full description of your position and how the assigned responsibilities relate to the professional safety experience requirement in **Section C** of the application. (If additional space is needed, please use the reverse side of this sheet.)

Signature	Date
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LETTER OF REFERENCE

Applicants for the Certified Mine Safety Professional Examination are required to have a letter of reference submitted for each reference listed in Section D of the application. ***Please copy this page as many times as necessary to complete the application.***

Applicant's Name:	_____
	Last First Middle
Name of Reference:	_____
Work Address:	_____
	Street Address Suite Number

	City State/Province Country Zip Code

How long have you known the applicant?	_____
	Years
Relationship to Applicant:	_____
Work Phone:	_____
Fax:	_____
Email:	_____

Reference Description

Provide a concise, full description of why you believe the applicant qualifies to sit for the Certified Mine Safety Professional Examination. (If additional space is needed, please use the reverse side of this sheet.)

Signature	Date
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The *Certified Mine Safety Professional Certification Board*

Code of Professional Conduct

AS A CERTIFIED MINE SAFETY PROFESSIONAL I
RECOGNIZE MY WORK HAS AN IMPACT ON THE
PROTECTION OF PEOPLE, PROPERTY AND THE
ENVIRONMENT.

THEREFORE, I SHALL UPHOLD AND ADVANCE THE
INTEGRITY, HONOR AND DIGNITY OF THE MINE SAFETY,
HEALTH AND ENVIRONMENTAL PROFESSION BY:

- ✚ *Enhancing protection of people, property and the environment through leadership and understanding*
- ✚ *Providing honest, impartial service to the public, employers and clients*
- ✚ *Endeavoring to improve my competence and the competence of the mine safety profession*
- ✚ *Never compromising my profession or what it stands for, and practicing only the highest degree of professional conduct*

I SHALL HOLD PARAMOUNT THE PROTECTION OF PEOPLE,
PROPERTY AND THE ENVIRONMENT;

I SHALL ADVISE EMPLOYERS, CLIENTS, EMPLOYEES OR
APPROPRIATE AUTHORITIES WHEN MY PROFESSIONAL
JUDGMENT INDICATES THE PROTECTION OF PEOPLE,
PROPERTY OR THE ENVIRONMENT IS UNACCEPTABLY AT
RISK;

I SHALL ENDEAVOR TO CONTINUALLY IMPROVE MY
ABILITIES AS A SAFETY PROFESSIONAL;

I SHALL ONLY PERFORM PROFESSIONAL SERVICES THAT
I AM COMPETENT TO PERFORM;

I SHALL ONLY ISSUE PUBLIC STATEMENTS IN AN OBJECTIVE AND TRUTHFUL MANNER IN ACCORDANCE WITH THE AUTHORITY BESTOWED UPON ME;

I SHALL ACT IN PROFESSIONAL MATTERS AS A FAITHFUL AGENT OR TRUSTEE AND AVOID CONFLICT OF INTEREST;

I SHALL BUILD MY PROFESSIONAL REPUTATION ON MERIT OF SERVICE; AND

I SHALL ASSURE EQUAL OPPORTUNITIES FOR INDIVIDUALS UNDER MY SUPERVISION.

As a member of the International Society of Mine Safety Professionals, I shall comply with this "Code of Professional Conduct."

Signature

Date

Examination Application Checklist

Be sure to *check off* and *enclose* each required item.

All items must be completely filled out, signed and dated.

All required information must be submitted in this package.

- ___ **Code of Conduct** (Your signature is required.)
- ___ **Certified Mine Safety Professional Examination Application Form**
- ___ **Letters of Reference (one for each reference named in the application)**
- ___ **Professional Safety Experience Form** (One for each position/employer)
- ___ **Copy of Resume** (if appropriate)
- ___ **Check or Credit Card information to CMSPCB** (Depending on how you intend to pay for your testing fee (and Preparation Course fee, if applicable).